

## EBTL Changes after COVID

The history of the world is such that every 100 years this humanity has been through a pandemic. Our generation is the one who has recently witnessed a global pandemic COVID. The whole world is setting to a new normal. Thus, EBTL too has defined its new normal for its employees, business partners, existing users and potential clients. The new normal post COVID is defined as follows:

1. The in-person meetings for DEMO of products should be avoided. Instead, online meetings and online DEMOs should be encouraged
2. e-brochure and online marketing material should be encouraged more than the hard copy printed marketing material
3. e-payments to be encouraged and less of cheques and cash. Cash has always been discouraged by EBTL management under Payment Policy as well
4. Credit periods to be completely discouraged to maintain a smooth cash flow of the company
5. EBTL employees to follow the COVID related guidelines while travelling and meetings
6. EBTL employees to inform the EBTL management immediately in case of any COVID symptoms
7. EBTL will provide necessary leaves to the employees till the time his/her health resumes to normal
8. EBTL discourages EBTL employees to travel to the containment zones and areas highly effected with COVID
9. EBTL employees are strongly suggested to wear a mask and use hand sanitizer frequently to avoid virus infection
10. EBTL will provide the health insurance to EBTL employees against COVID
11. EBTL offices will follow the local government guidelines related to COVID
12. EBTL product deliveries may get effected due to impact on international supply chain
13. EBTL will deploy its R&D for creation of more touch-less automation solutions
14. Current EBTL products with mobile app and voice controls offer a robust touch-less solution to EBTL product users. This is an effective method to avoid COVID infections among the EBTL product users
15. EBTL encourages EBTL employees to avoid handshakes and use folded palms to greet co-employees and clients

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By EBTL Management

